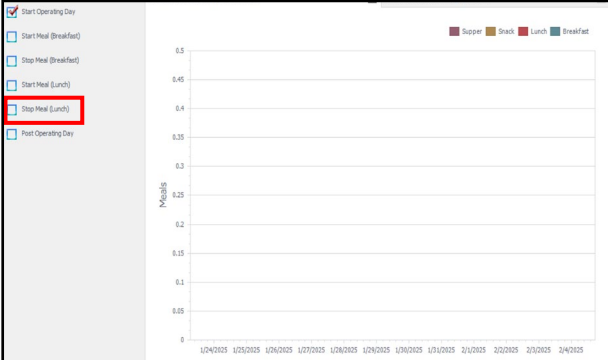


Closing Meal Service Managers Terminal (Newton)

Once meal service is done:

1. Ensure all staff have logged out and closed Newton on all outside points of service terminals.

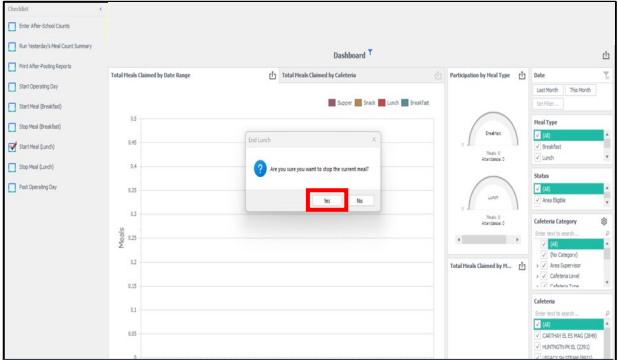
A.



(8235) Marina Del Rey Thursday Feb 06, 2025 Lunch

On Managers terminal you will select **“Stop Meal Lunch”**

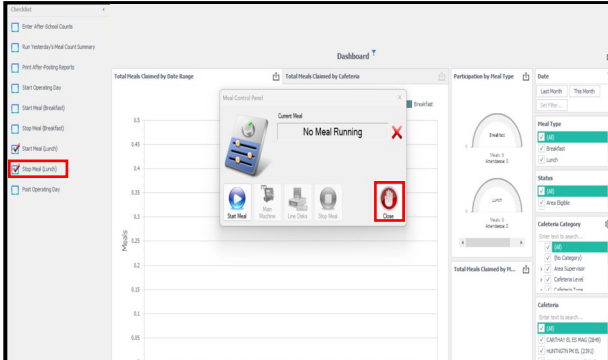
B.



(8235) Marina Del Rey Thursday Feb 06, 2025 Lunch

When clicking stop Lunch, a stop the current meal service box will generate select **“Yes”** to close/stop the meal service.

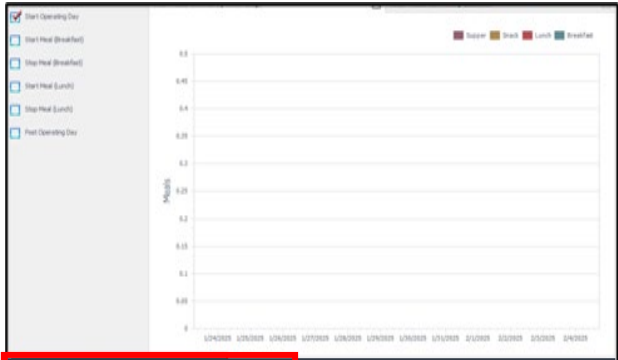
C.



(8235) Marina Del Rey Thursday Feb 06, 2025

Lunch is now closed/stopped. Repeat steps for **closing Breakfast.**

D.



(8235) Marina Del Rey Thursday Feb 06, 2025

! Bottom Ribbon will always indicate what service date and meal period is open for service, if not closed. 💡

Example of open meal service:

(8235) MARINA DEL REY MS Thursday Feb 06, 2025 Breakfast

(8235) MARINA DEL REY MS Thursday Feb 06, 2025 Lunch

Example of closed meal service:

(8235) MARINA DEL REY MS Thursday Feb 06, 2025